

Ref: Prom2020/BTE/ldr

22nd October 2019

Dear Parent/Carer of «Forename» «Surname»

School Prom 2020

I am delighted to inform you that our Year 11 Prom will take place on the Thursday, 9th July 2020 at a soon to be confirmed venue in Liverpool. This event will be a celebration of five very happy years together at school and provide a spectacular setting from where we can say our farewells and wish our pupils all the very best as they embark on the next exciting phase of their lives.

As with any event organised at school, every effort will be made to ensure that this night really will be one to remember and whilst I do not wish to give too much away, rest assured that the planning is well under way to ensure that this aim is achieved.

The overall cost of the School Prom this year is £55.00. In order to secure their place at the school Prom, we would ask that Students pay a £10.00 non-refundable deposit by the 25th November 2019 (the deposit will be refunded if student does not meet the required criteria) Please be aware that school has the right to remove any student from the prom event should they fail to meet the criteria. Deposit payment can be made on line via the scopay app.

The Grange Academy has put into place a specific set of criteria that students must achieve in order to attend Prom. Students are expected to achieve 97% attendance. «Forename» currently has «M__attendance»% attendance; Students should have no more than 15 late marks; «Forename» has «No_of_lates» late sessions. It is expected that students attend at least 50 revision sessions throughout the year. It is also an expectation that «Forename» will meet The Grange Academy's expectations in terms of behaviour consistently throughout the year.

If you have any further questions regarding the school Prom and your child's current progress towards this, please do not hesitate to contact «Forename»'s progress tutor for more details.

Yours sincerely,

Miss Bate
Year 9, 10 and 11 Progress Leader

Permission Slip

Re: Year 11 Prom - 9th July, 2020

Please return this slip to: The Finance Department by **25th November, 2019**

I give permission for my *son/daughter to attend the Year 11 Prom

CODE OF CONDUCT

- I have read the details given in the letter.
- I am aware that if my son/daughter misbehaves they will then spend their time supervised by a member of staff.
- We reserve the right to remove a student from the prom should they, even after a positive start, fail to meet the criteria.

Name of student: _____ Form: _____

Emergency contact name & tel. no:

Medical Details:

Permission for Photographs to be taken *YES/NO (Please delete)

Parent/Carer

Signature: _____

Date: _____

Please tick if deposit £10.00 has been paid via scopay