



Ref: PriSpring2ParentMeetings/KNY/hll

18th March 2021

Dear Parent/Carer

Primary Spring Term Parent/Carer Meetings

As we are unable to hold our Parents' Evening in the traditional format, we would like to invite you to participate in our Spring Term Primary Parent/Carer meetings on Tuesday 30th or Wednesday 31st March 2021 between 3.15pm and 6.30pm.

Due to the current Government guidelines, these appointments will be remote based using SchoolCloud.

The school now uses an online appointment booking system. This allows you to choose your own video call appointment times with teachers. Following your selections, you will receive an email confirming your appointments, which are all 10 minutes long. At the end of your video call appointment your session will end. Remember to keep an eye on the timer so you are not surprised. Staff will have no control over the timer.

If you require additional logins for people with parental responsibility can you please contact school at your earliest convenience. Otherwise invites will only be sent to those that are the priority contact on our database.

Please visit <https://grangeacademy.schoolcloud.co.uk> to book your appointments. Login with the following information:

- Name:
- Surname:
- Student's first name:
- Student's surname:
- Date of birth:

If you do not have access to the internet, please contact the school office who will discuss alternative arrangements.

To explain and demonstrate the process, please use the following video and guidance: [Video Appointments: Parents - How to attend appointments over video call - SchoolCloud Parents Evening \(parenteveningsystem.co.uk\)](https://parenteveningsystem.co.uk)

The appointment system will open on Thursday 18th March at 3.15pm. Please remember to make an appointment for each child separately with their own class teacher. Parents/Carers of children in Rainbow or Woodlands classes will have the option to make an appointment with the Resource Base teacher AND the mainstream class teacher.

Yours faithfully

Miss M Kenneway
Head of Primary Education

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