



Primary Parents Evening

Dear Parent/Carer

You are invited to attend a short meeting with your child's class teacher to discuss their progress in school on either Wednesday 19th or Thursday 20th January 2022

There are 2 options for you

In person – 3pm-4.30pm These meeting will take place face to face in school. Staff will be socially distanced around the school hall and dining areas to facilitate face to face meetings in a Covid safe environment. Parents and Carers using this option are asked to maintain social distancing, wear a mask if possible and provide a negative lateral flow test result (**ESSENTIAL**).

Online – 5pm-6.30pm These meetings will take place using our School Cloud facility. You will need to book an appointment by following this link:

<https://grangeacademy.schoolcloud.co.uk/>

You will then be able to meet your child's teacher (teachers) from the comfort of your own home at a time convenient to you. All you need is a mobile phone, tablet, laptop or computer device. If you have more than one child at school, please make an appointment with each teacher individually.

All appointments (face to face and online) **MUST** be booked using our School Cloud system. You should receive an email from school with the link to School Cloud (we used this system last year if you remember). If you are having any problems, please contact school ASAP and we will try and support you to book an appointment. The appointment system will open tomorrow morning at 8.0am and close next Wednesday at 12 noon. You should receive an email with a link tomorrow to get you started. In addition, we have attached a handy guide for you to follow if needed. The email link will go to all Priority 1 email addresses on our system.

These sessions are short appointments – (**8minutes**) that will provide an overview of progress. If you need to discuss anything in more depth, then please contact school and make a separate appointment where your child's class teacher can then have more time to discuss or answer questions in more depth.

Parents evenings should be a two-way conversation. If you have any questions or would like information on something in particular, then please ask the teacher. Senior staff will also be available during the 2 sessions if you also wish to speak to them about anything.

Yours sincerely

M Kenneway
Head of Primary Education

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