Ref: Parent/Teacher Meetings/KNY/wlr

12th March 2020

Dear Parents/Carers

Parent/Teacher Meetings ~ Spring Term 2020

We will be hosting a second opportunity for you to come and meet your child's teacher and find out how your child is progressing in school. This is an important meeting and we hope that everyone can make and attend one of the sessions below. Appointments will last no longer than **10 minutes**. If there are other issues for discussion, or you are unable to make these dates then please arrange another appointment for a later date. We would like to see a parent/carer for every child so that we can work together to ensure the very best outcomes for every child at The Grange Academy.

Please indicate the most convenient time for an appointment and we will do our best to arrange this. Appointments will be issued on a first come, first served basis so please return the reply slip to school as soon as possible. School staff will try and ensure that if you have more than one child that appointments do not clash.

During our two parent's evening sessions, we would like to invite the parents of our **Year 5** students to come and meet our Senior Leadership Team from the secondary phase of our school. This will be a great opportunity to talk to staff and ask any questions that you may have about Year 7 here at The Grange and to hear about the positive journey we are on as a school. The Senior Leadership Team will be available.

Yours faithfully

M Kenneway
Head of Primary Education

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Parent/Teacher Meetings ~ Spring Term 2020
Appointments will last for 10 minutes. Please indicate the most convenient time/s.

Wednesday 1st April		**Thursday 2nd April**	
3.00-3.30pm	☐	3.00-3.30pm	☐
3.30-4.00pm	☐	3.30-4.00pm	☐
4.00-4.30pm	☐	4.00-4.30pm	☐
4.30-5.00pm	☐	4.30-5.00pm	☐
5.00-5.30pm	☐	5.00-5.30pm	☐
5.30-6.00pm	☐	5.30-6.00pm	☐

Child's name: …………………………………………….……….. Class: ………………………………….

I/we have another child …………………………………………….. in class ………………………….…………

Signed: ……..

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For school use only

Child's name: ………………………………………………………… Class …………………..……..

Your appointment is with ……………………………………………….. on …………………………………

at ……………………………………………