



Ref:LetterA/GenericConfCase/CTY/hll

20th November 2020

Dear Parents and Carers

Confirmed Case

I have been advised that there has been a confirmed case of COVID-19.

As a school we have informed all parents of children and staff who may have come into close contact with those affected and advised them to self-isolate and formally written to them with the relevant guidance.

If you have not been contacted by the school then you should continue to send your child(ren) into school; unless they have one of the symptoms of Covid-19.

I am sure you are aware; this is not the first case in the local area or in a local school. We understand that these are concerning times for everyone but please be assured that we have followed our school response procedures and worked very closely with the Trust and the relevant agencies including Public Health England to ensure that all procedures have been followed; we have been guided by them throughout this period.

As always, I am extremely grateful for your support and would like to reassure you again that there is no reason why you should not continue to send your child(ren) into school.

Should you require further information please contact the school, however, I have included useful guidance at the bottom of this letter.

Yours faithfully

Mr I Critchley
Principal

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Useful Guidance

What to do if your child develops symptoms of COVID 19

If your child develops symptoms of COVID-19, they should remain at home for at least 10 days from the date when their symptoms appeared as advised in

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

You should arrange for testing for your child via <https://www.gov.uk/get-coronavirus-test> or phone 119.

All other household members who remain well must stay at home and not leave the house for 14 days. The 14-day period starts from the day when the first person in the house became ill.

Household members should not go to work, school or public areas and exercise should be taken within the home.

Household members staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.

If you are able, can you move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period.

Symptoms of COVID 19

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness.

If your child does develop symptoms, you can seek advice from NHS 111 at [https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/or by phoning 111](https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/or-by-phoning-111).

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards
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Further Information

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

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