



The Grange Academy

Wade Deacon Trust



Remote Learning Plan – Secondary Phase A Parent/Carer Overview

Platform for delivering Remote Learning

Microsoft Teams will be used as the primary platform for students to access, complete and submit work during periods of Remote Learning. Students also use Microsoft Teams for home learning and the platform is used within Computing lessons in school, so that all students are familiar with how to use the different elements within the programme.

Where students have difficulty accessing learning due to a lack of device or internet access, parents/carers are able to contact school to discuss support that can be offered.

Live Teaching Plan

Our 'Live Teaching Plan' allows us to utilise opportunities to deliver more live lessons to students across KS3/4, provide feedback and ensure we have regular 'contact' with students.

All students to follow normal timetable – whatever format lessons are in, students should access lessons within their normal lesson slots, allowing for teacher feedback in some format every lesson. All live lessons will also be recorded for students who cannot engage at the set lesson time. Students can access their timetable through Outlook.

Amount of learning set – We will set 5 hours of learning each day which is in line with the amount of learning students receive in school. This allows all students to access their full timetable and a broad curriculum.

Timetable for the day: For all students, whether accessing learning at home or in school

Form	Lesson 1	Lesson 2	Break	Lesson 3	Lesson 4	Lunch	Lesson 5
8.40-8.50	8.50-9.50	9.50-10.50	10.50-11.05	11.05-12.05	12.05-13.05	13.05-13.35	13.35-14.35

Acknowledging the differences in subject content, preference and available online resources, different subjects will set their work in different ways. This will allow the students to experience a range of delivery styles and learning opportunities.

Possible approaches

Code	Description
LL	Live Lessons – Live lessons through Microsoft Teams for students to engage in
PR	Pre-recorded Lessons – Pre-recorded content shared prior to the lesson with tasks for students to work through. Staff will be available to guide students in the chat.
LS	Live Starter – Live starter section of the lesson to introduce lesson and explain tasks. Students then sent to independently complete tasks. Staff will be available to guide students in the chat.
CN	Class Notebook – Resources such as worksheets, PowerPoints or electronic booklets to be shared on Class Notebook. Staff will be available to guide students in the chat.
ER	External Resources – Links shared to Oak National Academy, Greenshaw Learning Trust, Hegarty Maths, Seneca etc. Staff will be available to guide students in the chat.

Mini Assessment Points

Where applicable, subjects will provide students with Mini Assessment Points (MAP) through Microsoft Forms/Teams. Students will be informed when they have a MAP so that they can prepare and submit the work accordingly.

Technology for Remote Teaching

We will continue to use a range of technology, apps and website to supplement and support our teaching:

Secondary Knowledge Organisers Hegarty Maths SENECA Clever Lili! BBC and BBC Bitesize Oak National Academy Greenshaw Learning Trust – YouTube lessons DT Phone App Weebly - Photography
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Human Interaction, Validation and Feedback

Teachers will seek to acknowledge the completion and submission of work wherever possible in order to motivate and reward students for their efforts. Further guidance in general, teachers are expected to:

- Encourage all students to complete the weekly engagement Microsoft Form to confirm work completion
- Acknowledge students' efforts through comments on Team chat or Class Notebook
- Provide support and guidance via Teams comments
- Monitor the engagement of students and engage with parents where engagement needs to improve

Weekly Tracking of Engagement & Addressing Concerns

- Each week, staff will rate students based on their engagement that week. This judgement will be made based on attendance to live lessons, uploading of work or questions asked within chat/post page. Staff will complete the engagement tracker after 3pm on a Friday.
- Students will be expected to complete a Microsoft Teams form each week to explain which subjects they have accessed, where they have completed/saved work and any barriers to learning.
- Where engagement has not been positive, phone calls home will be made at the start of the following week.
- The tracker will be based around a points system to show the levels of engagements from students.

Points System:

2 – Engagement during all lessons/content within the subject

1 – Engagement with some lessons/content

0 – No engagement with lessons/content

Students who engage positively will be praised within a 'Lockdown Legends' form time each week. Positive shout outs and work will be shared on Social Media.

Where engagement is concerning, progress tutors, class teachers or members of the Pastoral team will contact home. We will look to support students and address any barriers to learning where possible.

Support for students with SEND

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- **Differentiated resources** – Lessons have been planned by teachers specifically for the students within the class. Where needed, differentiated resources will be provided.
- **Teacher contact/feedback** – Teaching staff will be available during all lessons, either live or via chat to provide guidance and support for students who may be struggling with the work
- **Staff communication home** – For key SEND students, staff will make regular contact home to help support with any barriers to learning.

If your child has a special educational need or disability and you require any further support, then please contact school.

Form Time

Form Time – Progress Tutors will go live with their form each morning, registering attendance on a spreadsheet within the shared area. If students do not attend form time then a text/MyEd message may be sent to parents/carers in order to support positive engagement for the rest of the day.

Form time will comprise of a range of 5 minute activities that will take place alongside the daily attendance taking. These activities will look to continue some of the form time activities that would normally take place, whilst complimenting this with specific remote learning activities and opportunities to celebrate success and positive engagement.

Monday	Tuesday	Wednesday	Thursday	Friday
Check in & troubleshooting	Modern British Values	Assembly	Reading/Careers	Lockdown Legends

Check in & troubleshooting – A general check in with the students, troubleshooting any issues for the week ahead and discussions around engagement.

Modern British Values – This will include a relevant article for reading and then a think question relating to the Modern British Values

Assembly – A video link to an assembly prepared by a member of staff. Our assembly programme follows our themed weeks/months and also links to our SMSC, Careers and Personal Development curriculum

Reading/Careers – KS3 will have a session where their progress tutor will read to them. KS4 will have a Careers 'profile' slide to show with information about different subjects and the careers they can lead to.

Lockdown Legends – We will celebrate the students who have engaged positively with their learning, submitted high quality work and contributed to class discussions during live lessons.

Useful guides and tutorials for students:

Students Guide to accessing Microsoft Teams:

https://www.thegrangeacademy.co.uk/downloads/setting_up_microsoft_teams_-_student_guide_v2.pdf

How to upload work to Class Notebook: https://youtu.be/lhD2_kjLrEQ

How to access your timetable through Outlook: <https://youtu.be/PegxFoFOda8>